

# Privacy Notice For Shareholders and their Representatives

Thai Rubber Latex Group Public Company Limited ("Company") is aware of the importance of the protection of personal data of the shareholders, their assignees. The Company, therefore, provides a system to maintain the data security and concise operating procedures, as well as measures to maintain data security to prevent unauthorized access, disclosure, use or change of data. Therefore, this notice is intended to clarify the details about the collection, use or disclosure of personal data, retention period of data and destruction of data, as well as the rights of the data subject that you can consult the details regarding the protection of personal data as follows:

## 1. Purpose of Collection, Use and Disclosure of Personal Data

The Company collects data for your benefit while conducting the transaction and/or using the service with the Company in order to comply with the law and related regulations and/or for any other benefit that you have given your consent to the Company by which the Company will keep your data according to the Company's security measures for the following purposes:

Purposes	Legal Base
• For the management of the shareholder register, authorization and others for the shareholders which are in accordance with the purposes of the law on public limited company or the law on securities and exchange or other relevant laws;	<ul> <li>Law compliance base</li> </ul>
• Dividend payment to the shareholders;	• Legal base
	• Law compliance base
Organizing the meetings and attending the meetings of the shareholders, e.g. registration of the shareholders, vote casting, image, audio or video recordings during the shareholders' meeting to publish on the Company's website to be viewed by the participants later or for any activities of the Company which will be beneficial to the participants;	• Legitimate interest base
• To record the meeting and prepare the minutes of the meeting to be sent to the relevant agencies, e.g. the Stock Exchange of Thailand, shareholders, dissemination of the details on the Company's website.	<ul> <li>Legitimate interest base</li> </ul>



Purposes	Legal Base
ullet To establish legal claims, various litigation and legal	• Legitimate interest base
enforcement;	• Law compliance base
<ul> <li>Compliance with the laws, e.g. civil and commercial law, public limited company law, securities and exchange law and regulatory agencies order, competent authorities who have legal authority, government agencies, independent organizations;</li> </ul>	<ul> <li>Law compliance base</li> </ul>
• To comply with the law on public health to prevent and control the spread of communicable diseases, epidemics that may create the impact on wider society.	<ul> <li>Law compliance base</li> </ul>

## 2. Personal Data that the Company Collects from You

The Company collects, uses or discloses the data and source of data to store your personal data, including:

2.1 General personal data is your identity data, which means the data related to a natural person, being able to make you identifiable, either directly or indirectly, e.g.

- Personal data: e.g. identification card data, identification card number, name, surname, gender, date of birth, nationality, driver's license data, passport number, data about change of name-surname, photo, signature, data in a copy of house registration, data in the identification documents issued by regulatory agencies;
- Contact data: address, telephone number, email, LINE ID;
- Financial data: e.g. a copy of bank book page, bank account number, name surname, number of shares etc.;
- Activity participation data, meeting attendance /contact the Company / e.g. audio recording, still images or videos recording;
- Conversation between you and the Company, including conversation via telephone, email, LINE messages memo or any other means;
- Occupational data, comments, questions, suggestions;
- Epidemic screening data

Documents confirming the identity that you send to the Company may show sensitive data. The Company does not wish to keep your sensitive personal data, so you are requested to erase and conceal the data before sending a copy to the Company. In case where you do not conceal sensitive personal data, it shall be deemed that you have authorized the Company to conceal such data and that the document is fully effect and legally enforceable.



If the Company is unable to conceal your sensitive data due to some technical restrictions, the Company will use such data as a part of the verification of your identity only and it shall not be deemed to collect your sensitive data unless in the case where the law permits.

2.2 Sensitive Personal Data, e.g.

- Religious data;
- Blood type data.

#### 3. Disclosure of Personal Data

The Company may disclose your personal data to the following types of persons or entities:

3.1 Affiliated businesses, internal departments of the Company involved in the process, having legal relationship with the shareholders;

3.2 Government officials or agencies having the authority or having a lawful order to perform as required by law, e.g. reporting data to the Revenue Department;

3.3 Agents, contractors/ subcontractors and/or service providers for any matters for the Company, e.g. professional consultants. auditors, legal advisors, etc.;

3.4 Banks or financial institutions who pay the money to the shareholders;

- 3.5 Shareholders' registrar;
- 3.6 Shareholders' representatives;

3.7 Electronic media and printed media for disseminating the minutes of the meeting, advertising the meeting.

#### 4. Your Rights under the Personal Data Protection Act

The Personal Data Protection Act has the purpose to keep your personal data to be more under your control whereas you can exercise the rights under this Act provided in respect of the rights of the data subject which is applicable of which details are as follows:

**4.1** The right to request to access, obtain a copy of your personal data including the request to disclose the source of your personal data collected by the Company without your consent unless the Company has the right to refuse your legal request or court order and in the event that your request to access and obtain a copy will have an impact that may cause the damage to the right and freedom of other people.

4.2 The right to request for the correction of your inaccurate or incomplete personal data to be accurate, up-to-date, complete and not to cause misunderstanding.

**4.3 The right to request the Company to suspend the use of your personal data** in any of the following cases:

4.3.1 During the period that the Company is reviewing at your request to amend your personal data to be accurate, complete and up-to-date;

4.3.2 Your personal data is collected, used or disclosed unlawfully;

4.3.3 When your personal data is no longer necessary for keeping in accordance with the purposes for which the Company has informed you of the collection but you wish that the Company may continue to maintain that data for supporting the use of your legal right;

4.3.4 During the period that the Company is proving for you to see the legitimate grounds for collecting your personal data or verify the need for collection, use or disclosure of your personal data for the public interest due to the fact that you have exercised the right to object the collection, use or disclosure of your personal data.

**4.4 The right to object** to the collection, use or disclosure of your personal data unless the Company has the legitimate grounds for refusing your request (e.g. the Company can demonstrate that the collection, use or disclosure of your personal data is more lawful or for the establishment of legal claims, compliance or exercise of legal claims or for public benefit according to the Company's mission).

**4.5** The right to request for the erasure or destruction of personal data. You can ask the Company to erase or destroy your personal data or make it non-identifiable if you believe that your personal data is being collected, used and disclosed unlawfully or that the Company is not required for the storage according to the purposes involved in the policy or when you have exercised your right to revoke your consent or exercised your right to object the data processing.

#### 5. Storage Period

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The Company will keep your personal data for as long as it is necessary in achieving the purposes that the Company has notified in this notice. In the event that you have terminated your relationship with the Company, the Company will keep your data in accordance with the Company's privacy policy and may continue to store it to establish the right to claim under the law according to the legal prescription.

However, after the expiration of the said period the Company will erase, destroy your personal data when it is no longer necessary to use that personal data by destroying with a paper shredder or deleting from the computer system permanently.

However, in case of a dispute or lawsuit, the Company reserves the right to keep that data further until the dispute has been given a final order or judgment.

#### 6. Sending or Disclosing Data Abroad

In certain cases it may be necessary for the Company to disclose your personal data to foreign countries which may have different personal data protection standards than Thailand as the Company has the affiliated businesses, group of undertakings which are located in foreign countries, including conducting business or transactions with foreign companies. Therefore, the Company may need to disclose your personal data to those companies, including government agencies, professional consultants, persons involved and necessary for normal business operations.



## 7. Security of Personal Data

7.1 The Company will provide appropriate security measures for personal data and comply with the laws, policies, regulations, requirements and practices for personal data protection for employees of the Company and other related persons.

7.2 The Company supports and encourages the employees to gain knowledge and awareness of their duties and responsibilities in collection, storage, use and disclosure of personal data of data subject for the Company being able to comply with the policy and law on personal data protection properly and effectively.

## 8. Involvement of Data Subject

The Company discloses the personal data details only upon request from the data subject, successor, heir, legal representative or legal guardian by submitting a request on various matters according to the rights of the data subject, the Company will complete the process within a reasonable time but not exceeding the legal prescribed period.

In the event that the data subject, successor, heir, legal representative or legal guardian have the objection to the storage, accuracy or any matters, e.g. notifying personal data amendment or deleting personal data, the Company will record the evidence of such objection as evidence as well.

## 9. Access to Personal Data

The Company has determined the individuals who can access to your personal data, including: manager level and above, chiefs, employees, officials, only those who have the authority involved in collection, use and disclosure of personal data of the processing activities only, the Company will implement it with those involved to strictly comply with this notice.

## 10. Amendments to the Privacy Notice

The Company may consider to update, amend or change this notice as it deems appropriate and will notify through the Company's website (www.thaitex.com), Company's sign board. However, the Company would like to encourage you to check regularly for new notifications, especially before you disclose your personal data.

Providing information in the consent form document shall be deemed as the acknowledgment in accordance with the agreement in this notice. In this regard, please refrain from providing personal data to the Company, if you do not agree with the terms of this notice, if you continue to provide personal data after the notice has been amended and posted in the above channels, it shall be deemed that you have been informed of such changes.



# 11. Inquiries

You may inquire about this notice at:

#### 11.1 Data Controller

Name:	Thai Rubber Latex Group Public Company Limited
Contact Address:	(Office)
	No. 99/1-3, Village No. 13, Bangna-Trad Road, Km. 7 <sup>th</sup> ,
	Bang Kaew Sub-district, Bang Phli District, Samut Prakan
	Province 10540
Contact Channels:	Telephone 02 – 033 - 2333
Website:	www.thaitex.com
Email:	info@thaitex.com

## 11.2 Data Protection Officer: DPO

Contact Address:	No. 99/1-3, Village No. 13, Bangna-Trad Road, Km. 7 <sup>th</sup> ,
	Bang Kaew Sub-district, Bang Phli District, Samut Prakan
	Province 10540
Contact Channels:	Telephone 02 – 033 - 2333 ext. 407
Email:	dpo@thaitex.com