

**Documents or evidence required to prove the identity  
of the Shareholder or the Shareholder's representative in order to attend the meeting**

**1) Natural Person**

1.1 In case of attendance in person:

- a) The registration form (**enclosure no. 5**) for convenience of registration process.
- b) The original identification card, government official ID, or passport. (in case of foreigner) of Shareholder.

1.2 In case of proxy:

- a) The registration form (**enclosure no. 5**) for convenience of registration process.
- b) The proxy form (**enclosure no. 8**), completely filled in and signed by the shareholder and the proxy.
- c) A copy of the shareholder's identification card, government official ID, or passport (in case of a foreigner), which certified true and correct copy by the shareholder.
- d) The original identification card, government official ID, or passport (in case of foreigner) of the proxy.

**2) Juristic person registered in Thailand**

2.1 In case of attendance in person by the authorized representative:

- a) The registration form (**enclosure no. 5**) for convenience of registration process.
- b) Certified true and correct copy of affidavit or certificate of incorporation. (issued within 30 days by Commercial Registration Department, Ministry of Commerce) of the juristic shareholder signed by the juristic person's representative, which shows that the representative attending the Meeting is authorized to act on behalf of the juristic person shareholder.
- c) Identification card, government official ID, or passport (in case of a foreigner) of the authorized representative.

2.2 In case of proxy:

- a) The registration form (**enclosure no. 5**) for convenience of registration process.
- b) The proxy form (**enclosure no. 8**), completely filled in and signed by the shareholder and the proxy.
- c) Certified true and correct copy of affidavit or certificate of incorporation (issued within 30 days by Commercial Registration Department, Ministry of Commerce) of the juristic shareholder signed by the juristic person's representative, which shows that the representative signing the proxy is authorized to act on behalf of the juristic person shareholder.
- d) Copy of identification card, government official ID, or passport (in case of foreigner) of the juristic person's representative who sign (s) the proxy form, which certified true and correct copy.
- e) Identification card, government official ID, or passport (in case of a foreigner) of the proxy.

**3) Juristic person registered in other country**

- a) The registration form (**enclosure no. 5**) for convenience of registration process.
- b) The proxy form (**enclosure no. 8**), completely filled in and signed by the shareholder and the proxy.
- c) Certified true and correct copy of affidavit or certificate of such juristic person, issued by either the government authority of the country where such juristic person is situated, certified true and correct copy by the juristic person's representative, which shows that the representative signing the proxy is authorized to act on behalf of the juristic person shareholder.
- d) Any documents without a master copy in the English language must be attached with an English translation, to be certified true and correct by the representative of the juristic person.
- e) Copy of passport (in case of foreigner) of the juristic person's representative who sign (s) the proxy form, which certified true and correct copy.
- f) Identification card, government official ID, or passport (in case of a foreigner) of the proxy.

**4) For foreign shareholders appointing a custodian in Thailand**

- a) Documents similar to the case of juristic person.
- b) Power of attorney granted by the shareholder to authorize the custodian to sign the proxy form on his/her behalf.
- c) Certification letter of the custodian who signs the Proxy Form, which shows that the custodian is permitted to engage in the business of custodian.